

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

The Southern Ohio Educational Service Center Governing Board met on Tuesday, September 24, 2019, at 7:00 p.m. at Region 14/Hopewell Center in Highland County for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Luck, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guests present were Jeff Royalty and Bret Malone.

REVISION AND/OR APPROVAL OF THE MEETING AGENDA (Resolution #4149)

It was moved by Mr. Hill and seconded by Mrs. Charters to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

MINUTE APPROVAL (Resolution #4150)

It was moved by Mr. Mount and seconded by Mr. Luck that the August 27, 2019, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Royalty shared an update on the Hopewell Center facilities, including new carpet, flooring, siding, windows, paving, and light security poles. Mr. Royalty provided information on the BWC grant that was awarded on September 9, 2019, for \$40,000.00. This money will provide a total revamp of the current security system, handicapped accessible door, ramps, and security cameras. A key card system will also be installed.

SHP will coordinate contractors to complete the work. SHP provided a cost estimate for the project of approximately \$86,446.00 (worst case cost scenario). \$40,000.00 of cost will be covered with the BWC grant. We have ninety days to complete the project once the money arrives in ten to twelve weeks from the awarded date of September 9, 2019. A one-year case study will be due to the BWC as well.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

Mr. Royalty also mentioned that a project he has in the works is storage for equipment that is used with the students receiving related services. Currently, items are stored at Hillsboro in their FFA area, but at any time, Hillsboro may need the space back. His vision is a 32x32 barn at an estimated cost of \$19,440.00. A concrete floor would cost an additional \$6,000.00. The building would also need humidity control and spray foam for a total estimated cost of \$32,323.00. This total cost estimate does not include the electrical work. Mr. Royalty is working on getting a second quote. He also asked Mrs. Linda Allen for assistance with funding for the project.

RESOLUTION OF SUPPORT FOR BLANCESTER LOCAL SCHOOL DISTRICT FOR AN ANNUAL INCOME TAX LEVY (Resolution #4151)

It was moved by Mr. Peck and seconded by Mr. Lane to approve the following resolution of support for an annual income tax of one (1) percent on the earned income for five years to be placed before voters of the **Blanchester Local School District** for the purpose of current expenses at the November 5, 2019 election.

[See Minute Page #1567]

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

RESOLUTION OF SUPPORT FOR WASHINGTON COURT HOUSE SCHOOL DISTRICT FOR AN ANNUAL INCOME TAX LEVY (Resolution #4152)

It was moved by Mr. Wilt and seconded by Mr. Luck to approve the following resolution of support for an annual income tax of one (1) percent on the school district income of individuals and of estates for seven years to be placed before voters of the **Washington Court House City School District** for current expenses at the November 5, 2019 election.

[See Minute Page #1568]

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

September 24, 2019

GREAT OAKS ITCD REPORT

Mr. Lane indicated he attended the September 7, 2019 meeting. He stated that as of September 11th, enrollment totals 2,800 students, of which 628 are at the Laurel Oaks campus. This is the 5th consecutive year that enrollment has increased at the Laurel Oaks campus.

He also indicated that Great Oaks will hold an excess property sale (equipment) on Sept. 25th at the district warehouse.

Mr. Lane reported that property valuations were completed, which totaled \$20 billion; allowing for bonds to be sold to finance the Great Oaks construction project. Great Oaks is rated AAA.

Lastly, Mr. Lane indicated that his term on the Great Oaks board is coming to an end. This item will need to be placed on the SOESC board agenda in October for approval of another three-year term.

Mrs. Justice indicated that she and Mrs. Meyer will be meeting with Harry Snyder and Jeff Johnson regarding the future of the ESC building.

LEGISLATIVE LIAISON REPORT

Mr. Peck disseminated "The Link" for board members to review.

Analysis conducted on new school funding legislation:

Dr. Howard Fleeter recently published his analysis of HB 305, which would create a new school-funding formula. Fleeter praised the bill's provisions that develop a base cost methodology for the funding formula, eliminate the community school deduction mechanism, replace the State Share Index with an alternate state/local share mechanism and increase funding for economically disadvantaged students.

However, Fleeter concluded the proposal needs improvement, stating it falls short of closing the equity gap between wealthier and less wealthy districts. He added that its distribution formula must be corrected to increase equity and more accurately reflect differences in ability to pay across districts.

Revised plan released on academic distress commission law:

Lawmakers are poised to approve revisions to academic distress commission laws as early as this fall. The proposed changes would create a five-member panel, called the "School Transformation Board, charged with overseeing improvement efforts in school districts with persistently poor report card grades, among other responsibilities.

The bill also would designate school districts to be in "improvement" status if they received two consecutive overall "F" grades on the report card. Such a district would be required to create an improvement plan for its low-rated buildings, and it would be eligible for state funding to contract with a school improvement organization. Accepting this funding and executing a contract would delay the establishment of an academic distress commission until the sixth consecutive overall "F" grade.

MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING

REGULAR BOARD MEETING

September 24, 2019

LEGISLATIVE LIAISON REPORT (Cont.)

Regarding the takeovers, the bill largely keeps them intact with some changes like renaming academic distress commissions as “school improvement committees” and renaming the chief executive officer as “director.” The bill also delays, from three years to four years, the number of consecutive overall “F” grades that trigger the establishment of an academic distress commission, or school improvement committee. This four-year trigger would apply only to districts that did not accept state funding and execute an improvement contract.

Mr. Peck also referenced a September 2019 article in “School Management News” from the Ohio School Board Association titled “Three Compelling Reasons to Reduce Cash in Schools.” The article indicated that right now, 29% of Americans make no purchases with cash during a typical week. Given this trend, K-12 districts, like most organizations, now have the opportunity to transition to cash-free and move toward all-digital payments. For parents, as well as school staff and business officials, this transformative switch will enhance convenience, efficiency, and accountability.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4153)

It was moved by Mr. Peck and seconded by Mr. Hill that the paid bills for the previous month be approved as presented, for a total of \$748,018.57.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #4154)

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Charters and seconded by Mr. Mount to approve the following appropriation modifications and amendments as presented.

[See Minute Page #1569 - #1570]

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

APPROVAL OF INVESTMENTS (Resolution #4155)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Lane and seconded by Mr. Wilt to approve the following appropriation modifications and amendments as presented.

<u>Date</u>	<u>Fund</u>	<u>Firm</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Amount</u>
9/19/2019	Waddell	Morgan Stanley CD	3/12/2021	1.75%	\$ 69,832.00
9/19/2019	Waddell	Capital One Bank USA Natl Assn CD	4/6/2021	1.70%	\$ 49,777.50
9/19/2019	Waddell	Ally Bank CD	9/7/2021	1.80%	\$ 54,898.25

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update

- On September 26, 2019, the Treasurer Cohort will meet to plan our schedule for the 2019-20 school year. As we confirm the agendas and times, I will share more information.
- Plattenburg is well underway with our GAAP conversion. They began in July, and we submitted the last of the required documents the beginning of this month. Ryan Ulrich and Jeremy Snellgrove of Plattenburg will be at the ESC on October 3, 2019, for an on-site visit.
- The Auditor of State's office has begun our FY2019 single audit as well. They began asking for documents in late August/early September.

Professional Development

- On September 19, 2019, I will attend the EPC Open Enrollment meeting in Vandalia. Topics to be discussed include: Open enrollment guidelines, Benelogic enrollment system, Wellness Program Preview, and legal considerations.
- On September 24, 2019, I will attend an OULP Cohort workshop in Piketon regarding the Student Wellness and Success update. Districts are going to receive this funding, and they must develop a plan for spending the funds in coordination with a community partner. ESC's are listed as one of the options for community partners. I hope to find out what our requirements are going to be moving forward.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4156)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Luck and seconded by Mr. Peck that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08 and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type	Comments
Adams, Katelyne	Paraprofessional	2019-2020	1 year	169 days	No Degree on Schedule	Schedule L / Step 2 / \$10.66 per hr	Limited	8 hr 45 min days Fairfield Local-riding bus with student to Bright Local
Hixon, Robert	SOLC Substitute Teacher	2019-2020	1 year	As Needed	No Degree on Schedule	No Schedule / \$100 per diem	Certificated	
Reed, Taylor	HR Admin. Assistant/ Fiscal Support	2019-2020	1 year	193 days	No Degree on Schedule	Schedule N / Step 2 / \$20.35 per hr	Limited	Includes 5% responsibility factor

East Clinton Substitutes

- | | | |
|--------------------|----------------------|--------------------|
| 1. Akers, Chester | 4. Hixson, Robert | 7. Page, Kristenne |
| 2. Brewer, Glenn | 5. Milburn, Brantley | 8. Runk, Samuel |
| 3. Creditt, Kelsey | 6. Mobley, Carol | 9. Williams, Amy |

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF SERVICE CONTRACT: ESC (Resolution #4157)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mrs. Charters to approve the service contract as listed:

ESC SERVICE CONTRACT

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Ohio School Boards Association	2200431	OSBA Policy Services	11/01/2019 - 10/31/2020	\$1,500.00

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

APPROVAL OF OUT-OF-STATE: R14 (Resolution #4158)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. West to approve out-of-state travel for **Kelly Huff** to the SPICE (Speech Perception Instructional Curriculum and Evaluation) training at the Central Institute for the Deaf in St. Louis, Missouri, October 2 – 3, 2019. The estimated cost is \$600.00.

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

APPROVAL OF SERVICE CONTRACT: R14 (Resolution #4159)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. Luck to approve the following service contract as listed:

R14 SERVICE CONTRACT

<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
SHP and vendors	2200440	Provide bid documents for security upgrades at R 14 / Hopewell Center & construction administration services	SY 2019-20	\$86,446* of which \$10,370 to SHP with balance paid to vendors TBD

*Note: \$40,000.00 will be funded with the grant from BWC

The board members present unanimously approved the motion. President of the board, Mrs. Gausman, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. Vision for future SOESC Services – Mrs. Justice updated the board on the future of ESC’s in the state.
2. OESCA Annual Connect and Collaborate Conference– Mrs. Justice indicated it was the most beneficial conference she attended in years.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

September 24, 2019

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

3. Evaluation Revision Subcommittee – Mrs. Justice gathered six samples. With a subcommittee formed of Mrs. Gausman, Mrs. Charters, and Mr. Mount, they will work with Mrs. Justice and Mrs. Meyers to develop new evaluation forms for the superintendent and the treasurer. Dates for the subcommittee to meet will be provided soon.
4. Four County Board Meeting, March 24, 2020 – Mrs. Justice reminded board members to mark their calendars for the Four County Board meeting in 2020 at Laurel Oak Campus in Wilmington.
5. District Report Card data – Mrs. Justice provided the information with the board members.
6. ACCESS grant opportunity – Mrs. Justice shared that funding opportunity could be provided to teachers to be trained as CCP instructors.
7. Bright Local update – Mr. Mike Bick is currently filling in until the next steps are determined. It is possible for the need to run a superintendent search. Mrs. Justice will be working closely with their governing board.
8. Portrait of a Graduate – Mrs. Justice is working with Washington CH on this project to find out what is needed for graduates to be prepared to go out into the workforce. Data will drive professional development for teachers and instruction for students.
9. Business Advisory Councils – Mrs. Justice shared that the work is currently very heavy at this time.
10. Retired Teacher Luncheon – Mrs. Justice recently spoke to the group and thanked Mr. Peck for the invitation to do so.

Mrs. Meyer reminder Board members that she will not be in attendance at the October Board Meeting. Rhonda Cochran will provide fiscal support to Mr. Mount in providing the Treasurer Report.

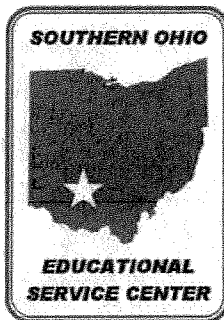
ADJOURNMENT

It was moved by Mr. Luck and seconded by Mr. Hill to adjourn to meet again in regular session on October 22, 2019, at 7:00 p.m. at Southern Ohio Educational Service Center, 3321 Airborne Road, Wilmington.


BOARD PRESIDENT


TREASURER

**Southern Ohio Educational Service Center
Governing Board**



Resolution

4151

September 24, 2019

**In Support of Blanchester Local School District
Annual Income Tax**

Whereas, the Southern Ohio Educational Service Center Governing Board recognizes the need to provide for sound educational programs and facilities for the students of Adams, Clinton, Fayette and Highland County, and

Whereas, the Blanchester Local School District has determined a need for an annual income tax of one (1) percent on the earned income of individuals residing in the school district be imposed for five years of time for current expenses, and

Whereas, the residents of the Blanchester Local School District will be asked on November 5, 2019 to vote for a one (1) percent earned income tax,

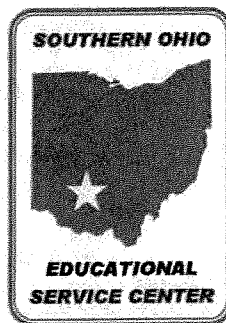
Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board expresses its strong support for an annual earned income tax and encourages the citizens of Blanchester Local School District to vote for passage of such.

Martha Gausman
Board President

Rachel Meyer
Treasurer

Beth Justice
Superintendent

Southern Ohio Educational Service Center
Governing Board



Resolution

4152

September 24, 2019

**In Support of Washington Court House City School District
Annual Income Tax**

Whereas, the Southern Ohio Educational Service Center Governing Board recognizes the need to provide for sound educational programs and facilities for the students of Adams, Clinton, Fayette and Highland County, and

Whereas, the Washington Court House City School District has determined a need for an annual income tax of one (1) percent on the school district income of individuals and of estates be imposed for seven years of time for current expenses, and

Whereas, the residents of the Washington Court House City School District will be asked on November 5, 2019 to vote for a one (1) percent annual income tax,

Therefore, be it resolved that the Southern Ohio Educational Service Center Governing Board expresses its strong support for an annual income tax and encourages the citizens of Washington Court House City School District to vote for passage of such.

Martha Gausman
Board President

Rachel Meyer
Treasurer

Deth Justice
Superintendent

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2020 PERMANENT APPROPRIATIONS

9/24/2019

FUND	OBJECT	SCC	DESCRIPTION	July	August	September	October	December	January	February	March	April	TOTAL ACCOUNT
001	10010000		SALARIES	\$ 2,771,159.00									\$ 2,771,159.00
001	12010000		FRINGE BENEFITS	\$ 1,351,159.39									\$ 1,351,159.39
001	140010000		PURCHASED SERVICES	\$ 1,029,054.69		\$ 80,950.00							\$ 1,110,014.69
001	150010000		SUPPLIES & MATERIALS	\$ 76,330.00									\$ 76,330.00
001	160010000		CAPITAL OUTLAY	\$ 15,200.00									\$ 15,200.00
001	180010000		OTHER OBJECTS	\$ 49,890.00									\$ 49,890.00
001	190010000		CONTINGENCIES / TRANSFERS	\$ 1,720,000.00									\$ 1,720,000.00
			GENERAL FUND TOTAL	\$ 7,093,733.08									\$ 7,093,733.08
			OTHER FUNDS										
001	9050		TERMINATION/ RETIREMENT BENEFITS FUND	\$ 23,195.16									\$ 23,195.16
007	0006		UNCLAIMED FUNDS	\$ 58.95									\$ 58.95
008	9271		WADDELL FUND	\$ 53,300.00									\$ 53,300.00
019	9903		CLINTON COUNTY FOUNDATIONAL/LUCAS FY19 FUND	\$ -									\$ -
019	9904		BMG GRANT	\$ 40,000.00									\$ 40,000.00
022	9245		HOPWELL GENERAL FUND	\$ 4,924,149.00									\$ 4,924,149.00
022	9500		D.A.R.E. AGENCY FUND	\$ 21,113.72									\$ 21,113.72
451	9418		K12 NETWORK SUBSIDY	\$ 1,800.00									\$ 1,800.00
499	9011		STATE SUPPORT TEAM FY19 FUND	\$ 19.47									\$ 19.47
499	9012		STATE SUPPORT TEAM FY20 FUND	\$ 115,140.50									\$ 115,140.50
499	9704		STUDENT ASSESSMENT FY19 FUND	\$ 2,654.24									\$ 2,654.24
499	9705		STUDENT ASSESSMENT FY20 FUND	\$ 21,875.00									\$ 21,875.00
499	9853		STATE SUPPORT TEAM - TRANSITION FY19 FUND	\$ 146.51									\$ 146.51
499	9854		STATE SUPPORT TEAM - TRANSITION FY20 FUND	\$ -		\$ 8,000.00							\$ 8,000.00
516	9228		IDEA PART B FY19 FUND	\$ 25,958.06									\$ 25,958.06
516	9229		IDEA PART B FY20 FUND	\$ 1,017,492.96									\$ 1,017,492.96
516	9811		PARENT MENTOR FY19 FUND	\$ 1,664.16									\$ 1,664.16
516	9812		PARENT MENTOR FY20 FUND	\$ 25,000.00									\$ 25,000.00
516	9914		EARLY LITERACY SSIP (IDEA) FY19 FUND	\$ 4,903.40									\$ 4,903.40
516	9915		EARLY LITERACY SSIP (IDEA) FY20 FUND	\$ 71,587.54		\$ 5,785.72							\$ 77,373.26
537	9516		EARLY LEARNING DISCRETIONARY FY19 FUND	\$ 3,523.18									\$ 3,523.18
537	9517		EARLY LEARNING DISCRETIONARY FY20 FUND	\$ 60,145.42									\$ 60,145.42
587	9511		EARLY LITERACY SSIP FY19 FUND	\$ 1,518.09									\$ 1,518.09
587	9601		EARLY LITERACY SSIP FY20 FUND	\$ 22,811.77									\$ 22,811.77
589	9203		UC OLIA LEADERSHIP FY19 FUND	\$ 1,000.00									\$ 1,000.00
599	9519		STATE PERSONNEL DEVELOPMENT GRANT (SPDGI) FY19	\$ -									\$ -
599	9801		SCHOOL CLIMATE TRANSFORMATION FY19 FUND	\$ 17,427.08									\$ 17,427.08
			OTHER FUNDS TOTAL	\$ 5,785.72	\$ 86,950.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,735.72
			Monthly Appropriation Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS	\$ 7,093,733.08	\$ 86,950.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,180,683.08

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SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2020 PERMANENT APPROPRIATIONS

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,520,000.00
General Fund - Building Fund \$200,000.00 - continue to add \$25,000 per year, budget permitting, per 6/25/19 board direction
Hopewell General Fund - Emergency Fund - 4 months of expenses \$1,000,000.00
Hopewell General Fund - Building Fund \$31,000.00 - (security system, updates, repair, etc...)
Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)